



## **CONSTITUTION & RULES**

### **1. The Status of the Organisation**

- 1.1 The organisation is called the “Addiscombe and Shirley Park Residents Association”. Its aim is to protect the interests of the members in local issues.
- 1.2 It is a non-political organisation.
- 1.3 The Committee consists of the Chairperson, Vice Chairperson, Treasurer, Secretary, Magazine Editor, Advertising Manager, Postmaster, Membership Secretary, Project Consultant, Social Media Coordinator and Webmaster.

### **2. Membership**

- 2.1 There will be no discrimination to anyone joining the Association providing they live within the boundaries of
  - Addiscombe Road North side (odds)
  - Northampton Road both sides
  - Lower Addiscombe Road South side (evens)
  - Shirley Road both sides
  - Plus, Shirley Park Road, Glenthorne Avenue, Peabody Close and Furlong Close.No other road will be allowed to join the Association unless additional roads are built within that geographical area.
- 2.2 On payment of the annual subscription a receipt will be issued only if requested.
- 2.3 For voting purposes one household equates to one vote.

### **3. The Annual General Meeting**

- 3.1 The AGM will normally take place in April of each year.
- 3.2 The Treasurer will present the annual accounts at this meeting. An accounting year is from 1<sup>st</sup> January – 31<sup>st</sup> December.
- 3.3 Annual subscriptions are to be reviewed at this meeting.
- 3.4 One independent auditor to be appointed at this meeting.
- 3.5 All officers of the Association to be elected by a majority vote of the members present at the meeting. They will hold office for one year. Officers may be elected at committee meetings if a vacancy occurs during the year.
- 3.6 All road representatives to be confirmed.
- 3.7 Any member wishing any business item to be included at the AGM should notify the Secretary in writing 28 days before the meeting.

4. Financial Matters

- 4.1 The Treasurer will be responsible for subscriptions and all other financial transactions.
- 4.2 The accounts are held at Barclays Bank. Three members of the Committee, (Treasurer, Adverts Manager and Membership Secretary) to have access to the bank accounts.
- 4.3 Should the Association be dissolved for any reason any balance of money will be donated to a local charity decided by the membership.

5. General

- 5.1 Should any member of the Association feel it necessary to call an Extraordinary General Meeting that member is required to give 28 days' written notice to the Secretary stating the nature of the business in order that all members can be informed.

29 April 2021