



Addiscombe & Shirley Park Residents' Association

www.aspra.uk
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an independent, non-politically aligned organisation run for and by the residents of Addiscombe

Agenda: ASPRA AGM

**Wednesday 19 March 2025 at 7:30 for 8pm
in the Pavilion at St Mildred's**

- 1. Apologies**
- 2. Introductions to committee and road reps**
- 3. Minutes of AGM 2024 and matters arising**
- 4. Introduction to ballots**
- 5. Ballots**
 - a. Any proposed changes to Constitution**
 - b. Election of committee members**
 - i. Chair (Steve White nominated for re-election)
 - ii. Vice-Chair
 - iii. Treasurer (Mary Alexander nominated for election)
 - iv. Secretary (vacant)
 - v. Magazine Editor (vacant)
 - vi. Advertising Manager (Steve White nominated for re-election)
 - vii. Contact Manager (vacant)
 - viii. Membership Secretary (vacant)
 - ix. Project Coordinator (Deborah Shaw nominated for re-election)
 - x. Social Media Coordinator (Penny Curran nominated for re-election)
 - xi. Web Manager (John Robinson nominated for re-election)
 - xii. Events Coordinator (Deborah Shaw nominated for re-election)
- 6. ASPRA vacancies**
 - a. Committee**

Secretary – responsible for organising meetings (including producing agendas and minutes), and for supporting administration of ASPRA

Magazine Editor – responsible for content of the magazine (managing the balance of copy/advertising and securing sufficient contributions), and for ensuring production and distribution

Contact Manager – responsible for securely maintaining members' contact details, sending individual and group emails and supporting delivery of other information. (This role has for some years been combined with Membership)

Membership Secretary – responsible for managing records of membership, working closely with the Road Reps, and tracking payment of subscriptions and membership donations.

b. Road reps

c. Other roles

Gardening Co-ordinator – responsible for setting up and leading monthly sessions to tend the two beds in Bingham Recreation Ground and encouraging volunteers for ad hoc activity, as well as managing the general gardening email box

7. Committee annual reports for 2024

a. Chairman

b. Vice-Chairman

c. Annual accounts and Treasurer's report

d. Magazine

e. Advertising

f. Contacts and Membership

g. Projects and Events

h. Social Media

i. Website

8. Other annual reports for 2024

a. Councillors

b. Police

c. Litterpicking

d. Addiscombe Recreation Ground gardening

9. Looking ahead – residents' survey and next steps

10. Review of annual subscriptions

11. AOB

Next meetings:

(nature of meetings to be confirmed, but dates are booked in the Pavilion, St Mildred's)

Tuesday 10 June 2025

Tuesday 9 September 2025

Wednesday 3 December 2025